



Position Posting:

RECREATION SITE SUPERVISOR (Part-Time)

Syracuse City Corporation
1979 West 1900 South
Syracuse, UT 84075
(801) 825-1477

Syracuse City Corporation is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Job Title: (Recreation) Site Supervisor
Department: Parks and Recreation
Reports To: Recreation Program Coordinator
Status: Part Time, Non-Exempt (Hourly)
Wage Scale: \$16.48
Close Date: Until Filled
Hours: Hours may vary (typically late afternoon starting at 4:00 pm and various Saturdays)

Position Summary:

This position is responsible for providing on-site supervision for City Sponsored recreation activities and/or programs.

Essential Duties and Responsibilities:

- On-site supervision of athletic activities, including basketball, baseball/softball, tennis, flag football, street hockey, and other recreational programs.
- Evaluate and mentor sports officials.
- Assist the Recreation Coordinator(s) with their assignments, as necessary.
- Ensure that safety practices are enforced throughout all recreation activities.
- Initiate the daily implementation of activities to assure timely delivery, and superiority, of scheduled events, classes/clinics, league play, and programs.
- Mediate complaints from coaches, activity specialists, recreation assistants and temporary or volunteer personnel.
- Assist with the necessary maintenance/up-keep with Park and Recreation Facilities; and other duties as assigned by the Recreation Program Coordinator, and/or Recreation Manager.

Required Knowledge, Skills, and Abilities:

- Theory and philosophy of recreation, and ability to interpret this philosophy to others.
- Rules and regulations of a variety of sports and recreational activities.
- Methods and techniques of supervision, training, and motivation.
- Skilled in organization, development, and maintenance of comprehensive community recreation programs.
- Ability to work well with others.
- Ability to communicate effectively both verbally and in writing.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job the employee is frequently required to stand, sit, reach with hand and arms, talk, hear, see, walk, stoop, kneel, crouch or crawl, use hands to grab and handle or feel and lift 25-50 pounds. The employee must occasionally lift and/or move more than 50 pounds. Specific vision requirements for this position include close vision, distance vision, peripheral vision and depth perception.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee is frequently exposed to moderately quiet in-office settings, and occasionally to outside weather conditions. Occasional moderately strenuous physical labor may be required.

Minimum Qualifications:

- Must have a valid Utah Driver's License
- Must be 18 years of age or older
- High School Diploma or GED, and
- Six (6) months of related experience; or
- An equivalent combination of education and experience

Application Instructions:

Qualified applicants must complete a Syracuse City employment application online at www.syracuseut.gov. If you do not have access to a computer, or if you need further information regarding the position or need assistance due to a disability please contact Sarah Piercy, at spiercy@syracuseut.gov.