



Title: LPT Recreation Instructor I	Department: Parks & Recreation
Effective Date: 01/01/2017	Last Revised: 03/28/2025
EEO Category: Paraprofessional	Status: Non-exempt

GENERAL PURPOSE

Performs a variety of technical and advanced duties as needed to assure participant safety and appropriate program skill instruction. Responsible for the instruction and safety of participants registered in the instructional based recreational programs.

SUPERVISION RECEIVED

Works under general supervision of the Assistant Parks and Recreation Director or Recreation Supervisor.

SUPERVISION EXERCISED

May provide general supervision to various part-time, seasonal, and volunteer personnel.

ESSENTIAL FUNCTIONS

Promotes and follows the City's Mission Statement, values, and expectations.

Plans, organizes, and conducts recreation instructional classes and programs, such as cross country, pickleball, tennis, track and field, volleyball, baseball, softball, etc..

Provides beginning to advanced level instruction on sport specific skills, rules, and strategies.

Assists in public relations by interacting with facility users including participants, spectators, staff, officials, school representatives, etc. in a kind and professional manner.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:
 - a. Basic knowledge of sport specific skills.

- b. Sufficient education and training to demonstrate an aptitude or ability to perform duties with at least six months experience related to youth group instruction, teaching, or coaching.

2. Knowledge, Skills, and Abilities:

- a. Working knowledge of the methods and techniques to develop class content appropriate to the course description and level.
- b. Be able to instruct participants on sport specific skills, and methods; explain proper techniques, demonstrate movements and skills, and teach appropriate skills to allow participant sport growth, development, and advancement. Maintain an alertness and awareness of participant activities and safety.
- c. Ability to plan, organize, and develop training curriculum; demonstrate proper technique; establish and maintain effective working relationships with employees, ability to communicate effectively, verbally, and in writing.

3. Special Qualifications:

- a. Must be 18 years of age
- b. Must have (or obtain) first aid, AED, and CPR certification within 3 months of hire
- c. Driver's license preferred
- d. Current teaching certificate, coaching certificate, or related degree/certification.
- e. Sport specific certification or endorsement by a national, state or reputable governing organization such as USA Track and Field, USA Pickleball, United Tennis Association, Utah Youth Soccer Organization, National Federation of High School Sports Certification, USA Softball Certification, USSSA Certification, etc.
- f. Instructor level is determined based on relevant years of experience and demonstrated expertise.

4. Work Environment:

Incumbent of the position performs in non-typical office, gymnasium setting. Tasks require a variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, talking, hearing, and seeing essential to effective performance of essential functions.. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Frequent local travel required in normal course of job performance.