



Title: Parks Supervisor	Department: Parks & Recreation
Effective Date: 9/1999	Last Revised: 2/2026
EEO Category: Service - Maintenance	Status: Non-exempt

GENERAL PURPOSE

Performs a variety of first-line supervisory duties related to coordinating and implementing the day-to-day work schedule and project priorities of the division; participates in all phases of park turf management and beautification, buildings and facilities maintenance construction & repair. Willing to work alongside staff and provide leadership by demonstrating a strong work ethic at all times.

SUPERVISION RECEIVED

Works under the general supervision of Parks Superintendent.

SUPERVISION EXERCISED

Provides general supervision to Parks Foremen, Parks Maintenance Specialist(s) III, II, I, temporary, seasonal and part-time or full-time laborers in either parks maintenance or in building construction, repair or maintenance.

ESSENTIAL FUNCTIONS

GENERAL

Promotes and follows the City's mission statement, values and expectations.

Provides field supervision on parks project priorities; monitors work schedules and deadlines, allocates equipment and vehicles essential to complete projects and determines materials needed to complete specified objectives; recommends personnel and equipment resources as needed to assure timely project completion; orders materials and equipment as needed, within the buying limits established by city policy.

Responds to public questions, explains park procedures and policies, and resolves disputes among citizens utilizing parks facilities.

Directs and trains laborers on various safety procedures in equipment usage such as backhoe, loader tractor, gang lawn mowers, and landscape equipment.

Performs related duties as required.

PARKS MAINTENANCE

Assists in planning, designing and directing the construction of various park facilities such as irrigation systems, pavilions, shelters, picnic areas, play equipment, benches, bleachers, ball fields and other

facilities. Conducts routine park and playground inspections and assigns work orders to staff. Monitor and make needed adjustments to auto locks on facilities using software program. Reviews security cameras when necessary.

Directs the installation maintenance and repair program of water sprinkler system for all parks; supervises and directs mowing, watering and aeration of parks turf; carries out supplemental irrigation to sustain or force growth; assures operation and maintenance of automated sprinkler systems and water pumps; oversee projects to ensure work progress and timely completion.

Oversees seasonal duties such as snow removal, winterizing sprinkler systems, flushes watering systems in spring, and repairs other equipment and facilities, operation of a greenhouse and splash pad.

Coordinates applications of fertilizer, herbicide, pesticide, soil conditioner, and other turf maintenance procedures; supervises and performs spraying of herbicides, insecticides, fungicides, and pesticides to control undesirable growth, rodents, and pests; calibrates and operates spraying equipment in applying fertilizers and other growth agents to stimulate growth and beautification of grass and other greenery.

Performs and/or coordinates field supervisory duties to carry out tree and shrub planting program; coordinates and participates in planting of lawns, trees, shrubs and other greenery; supervises pruning and trimming projects; assures adherence to watering schedules.

Monitors health conditions of trees, shrubs and other horticulture; evaluates diseases and analyzes and makes decisions for the treatment of unhealthy trees, shrubs and related greenery.

Inspects vehicles and equipment determines potential problems and makes necessary repairs and adjustments to light and heavy trucks, automobiles, and various light and heavy equipment such as tractor, graders, loaders, backhoes, dump, street sweeper, sanders, pumps, rollers, and lawn mowing equipment, etc.

Assists in various Parks & Recreation projects as needed; may operate equipment such as loader, snowplow, sander, backhoe and related equipment during seasonal increases in work requirements, including spring and fall clean-up.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from High School; one (1) year of specialized technical or vocational training related to the above duties;
- B. Four (4) years of progressively responsible experience in the maintenance, upkeep, and beautification of turf, parks, facilities and related environment;
- C. Two (2) years of progressive supervision of landscape, construction or maintenance crews;

OR

- D. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

Considerable knowledge of city parks system, parks maintenance and construction procedures; principles of supervision; fiscal management and budget development; motorized equipment

maintenance, operation and minor repair; landscape design and ground preparation; maintenance equipment such as backhoe, loader, dump truck, mowers, tractor, power overseeders, aerators, thatchers, welder, trimmers, etc.; or hazards and related safety precautions associated with equipment operations; successful removal, transplanting, and pruning of various types of park plants, shrubs, trees, etc.; of herbicides, fungicides, insecticides, and pesticides, and proper application of the same; of turf and greens management; of interpersonal communication skills.

Working knowledge of large park irrigation systems. Hydraulics and repair and maintenance procedures for these systems.

Skill in the operation of various types of light equipment such as gang mower, front end loader, tractor, backhoe, graders, sweeper, trencher, etc., basic mechanics, basic electrical and plumbing operations, basic carpentry.

Ability to recognize and identify common weeds and pests; ability to recognize and identify diseases common to turf and greenery; effectively apply chemicals for the abatement and eradication of noxious weeds and insects; communicate effectively, verbally and in writing; develop effective working relationships with supervisor, subordinates, and the public.

3. Special Qualifications:

Must possess a valid Utah Driver's License and the ability to obtain three of the following within one year of hire- Commercial Driver's License (CDL), Certified Playground Safety Inspector (CPSI), Certified Pool Operator (CPO), Pesticide Applicator's License, Backflow Certified, ISA Certified Arborist.

4. Work Environment:

Incumbent of the position generally performs in a typical outdoor setting. Tasks require variety of physical activities, generally involving some muscular strain, such as walking, standing, stooping, sitting, reaching, etc. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand, finger dexterity exists. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Frequent local travel required in normal course of job performance. Dangers and hazards exist while operating heavy to light equipment.