



Title: PT Amphitheater Lead Technician	Department: Parks & Recreation
Effective Date: 06/08/2017	Last Revised: 12/01/2023
EEO Category: Service-Maintenance	Status: Non-exempt

GENERAL PURPOSE

Performs a variety of administrative and technical duties, as needed to coordinate the day-to-day operation at the Edward A. Kenley Centennial Amphitheater and other recreation events.

SUPERVISION RECEIVED

Works under the general supervision of the Amphitheater Technical Director.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Promotes and follows the City's mission statement, values and expectations.

Initiates and helps coordinate the daily activities in the Amphitheater to insure all programs, concerts, plays or other activities are carried out in a professional manner.

Insures that all sound and lighting is set up in a way that will not harm the system or be used in a damaging manner. Takes care of equipment so it can be stored for future use, this will include unloading trucks of equipment and setting it up for performances.

Must be able to work on scissor lifts and ladders. Must be able to lift up to 50 pounds of equipment.

Must be willing to hang lights and move them for each show and to do all duties to insure the program goes on.

Most work is late afternoon and at night; sometimes after midnight. Must have transportation to get to and from work.

Performs other related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:
 - A. Some experience in event, theater, or stage management, or related experience that demonstrates an aptitude or ability to perform the above duties.
2. Knowledge, Skills, and Abilities:

Have prior knowledge how to setup and run professional sound, lighting and video equipment or a willingness to learn.

Ability to establish and maintain effective working relationships with employees, other organizations, local and national artists/bands and their crews and management, as well as the public; communicate effectively, verbally and in writing; maintain a positive working relationship such that artists are eager to return.

3. Special Qualifications:

A. Must be at least 16 years of age.

4. Work Environment:

Incumbent of the position generally performs duties outside in a non-controlled climate environment. Tasks require a variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, talking, listening, and seeing.

Common eye, hand, and finger dexterity. Mental application utilizes memory for detail, verbal instructions, emotional stability, critical thinking and problem solving.