



Position Posting:

RECREATION SUPERVISOR

Syracuse City Corporation
1979 West 1900 South
Syracuse, UT 84075
(801) 825-1477

Syracuse City Corporation is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Job Title: Recreation Supervisor
Department: Recreation
Reports To: Recreation Coordinator
Status: Part Time, Non-Exempt (Hourly)
Wage Scale: \$8.64-\$11.24 per hour
Close Date: Open until filled
Hours: Hours may vary

Position Summary:

This position is responsible for overseeing activities of scorekeepers and referees and assists the Recreation Coordinator with assignments as necessary to carry out activities related to the City's various sports and recreation programs; Ensure that safety practices are enforced throughout all recreation activities; Coordinate registration events for all participants; Initiate and coordinate the daily follow-up and implementation of activities as needed to assure timely delivery of scheduled events, service projects, classes, league play and programs; Supervise the operation and activities of such programs as basketball, baseball, tennis, volleyball, softball, football, and aerobics; Oversee and handle complaints from coaches, activity specialists, site supervisors and temporary or volunteer personnel; other duties as assigned by the Recreation Coordinator.

Required Knowledge, Skills, and Abilities:

- Knowledge of theory and philosophy of recreation and ability to interpret this philosophy to others
- Knowledge of methods and techniques of supervision, training and motivation
- Skilled in organization, development and maintenance of comprehensive community recreation programs
- Ability to work well with others
- Ability to communicate effectively both verbally and in writing

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job the employee is frequently required to stand, sit, reach with hand and arms, talk, hear, see, walk, stoop, kneel, crouch or crawl, use hands to grab and handle or feel and lift 25-50 pounds. The employee must occasionally lift and/or move more than 50 pounds. Specific vision requirements for this position include close vision, distance vision, peripheral vision and depth perception.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee is frequently exposed to moderately quiet in-office settings, and occasionally to outside weather conditions. Occasional moderately strenuous physical labor may be required.

Minimum Qualifications:

- Must be 18 years of age or older
- High School Diploma or GED, and
- Six (6) months of related experience; or
- An equivalent combination of education and experience

Application Instructions:

Qualified applicants must complete a Syracuse City employment application online at www.syracuseut.com. If you do not have access to a computer, you may come to the Syracuse City Hall Administration building located at 1979 W 1900 S, Syracuse, UT 84075 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

Applicants needing further information regarding the position or needing assistance due to a disability should contact Shauna Greer, at sgreer@syracuseut.com.